



Good Morning!

ESOL Online AM

Week 11 - Day 32 - WEDNESDAY - 11-16-2022 FA



Worcester
Adult Learning Center

THINGS YOU WILL DO IN CLASS

Write



Read





Speak



Listen



CLASS VALUES

- Be respectful 
- Be kind 
- Be on time 
- Be helpful 

SCHOOL RULES

Attendance

No more than 2 unexcused missed classes a month

2 late arrivals of 15 minutes or more will equal 1 absence

Send a message to the teacher if you can not come to class.

Participation

*Please keep your video on during class.
Cameras must be on for Conversation Practice.



Worcester
Adult Learning Center

Thanksgiving Dinner at the school

Tuesday, November 22, 2022

No CLASSES ON THANKSGIVING WEEK

[Worcester Public Schools calendar](#)
(Holidays and Vacation weeks are the same)



Thanksgiving
Dinner
at the School

No Classes
Tuesday

NOVEMBER 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
27	28	29	30			

Thanksgiving
Break

No Classes on
Wednesday and
Thursday

COMMUNITY



STANDARDS

Listening and Speaking

- L/S 1A.4b Carry out speaking tasks that require presentation of information. - paraphrasing researched information in a short oral presentation
- L/S 1C.3b Report on a topic, tell a story, or recount an experience with relevant facts and descriptive details.
- L/S 1D.3c Ask questions to check understanding of information presented.
- L/S 2A.1a Follow a simple question-and-answer conversation structure.

Reading

- R 5.2a Use information gained from visuals (e.g., images, illustrated maps, cartoons) to support comprehension
- R 5.4b Identify, gather, and use information from multiple print or digital sources to locate an answer to a question or solve a problem.

Writing

- W 1A.3a Write simple informational texts that require short explanations, such as: simple digital communication (e.g., text messages, personal email).
- Writing 4 (Use of effective strategies): Use a variety of writing strategies appropriate to the writing purpose and type of text.
- W 4A.3b Use questions (e.g., the five Ws) to generate ideas.
- W 5.3a Following models, craft simple text in relevant technology media (e.g., PowerPoint, email, apps, text messaging).
- W 5.3b Use key features of relevant technologies (e.g., typing in Word or PowerPoint)

OBJECTIVES – AT THE COMPLETION OF THIS WEEK'S LESSONS STUDENTS WILL BE ABLE TO:

Journal Writing

- Describe the part of the city you live in (area, district, region, section, square, etc.)
- Write an informal email to a friend or classmate (invite them to join you to visit a place in Worcester)
- Write a formal email addressed to an organization or business (request a tour or brochure)

Lessons

- Map vocabulary building (con't): Identify more types of maps (districts, regions, etc.)
- Identify different types of addresses (postal, email, web site - new: url)
- Create a Gmail account (as needed)
- Identify the parts of an email
- Describe the difference between an informal and formal email
- Send and receive an email

Conversation Practice

- Describe and discuss the part of the city you live in
- Invite a classmate to a place in Worcester (include: hours, possible dates, etc.)
- Give and receive feedback about your draft emails

MATERIALS

- Journals
- Google
- Ellii - Lessons: Email
- Maps* - Worcester, Massachusetts, U.S. (slides)

*See Resources slide for links

AGENDA (WHAT WE WILL DO THIS WEEK)

- ❑ Community: Resources
 - ❑ News & Housekeeping (Thanksgiving reminder)
 - ❑ Journal Writing
 - ❑ How to Write an Email – activity and review
 - ❑ Map Vocabulary (Worcester, Massachusetts, United States)
 - ❑ Conversation Practice

* Click on the link in your Remind message to rejoin our Zoom class.



QUESTIONS?



Worcester
Adult Learning Center

NEWS





QUESTIONS?



JOURNAL WRITING

*Do you offer group tours?
Can you email me a brochure?*

Write a **formal email** to a place in Worcester you have visited or would like to visit. Request a group tour or a brochure, etc.

1. Remember to include the 3 parts of a note.
2. Choose formal words and word phrases.
3. Review the Email Checklist.
4. Address the email to the teacher. Copy (CC) the email to yourself.



JOURNAL WRITING

Subject: missing package

Subject: cold soup

Imagine that you had a bad experience with a place in Worcester that you recently visited or will visit.

Write a **formal complaint** to express your dissatisfaction.

1. Remember to include the 3 parts of a note.
2. Choose formal words.
3. Review the Email Checklist.

Address the email to the teacher. Copy (CC) the email to yourself.

Be polite and professional.





QUESTIONS?



 Lesson

How to Write an Email

Writing in English

 Int  All ages

In this lesson, students learn tips and techniques for writing emails in English. They review formal and informal emails and learn about proper formatting.

Email Checklist

After you write your email, check your spelling. Fix any mistakes you see. When you are happy with your email, hit "Send."

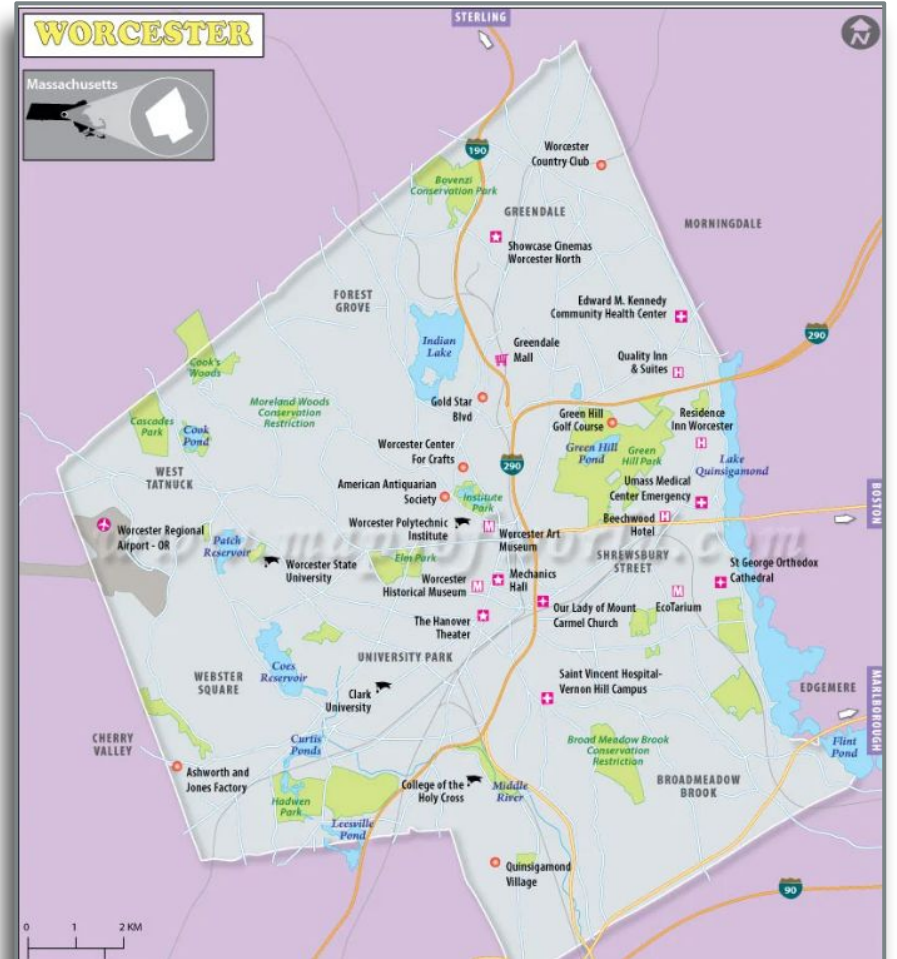
- ✓ Did I type the recipient's email address correctly?
- ✓ Did I include a strong subject?
- ✓ Did I add other recipients correctly?
- ✓ Did I include a greeting?
- ✓ Did I include a body?
- ✓ Did I close the email appropriately?
- ✓ Is the email written in an appropriate tone (formal or informal)?
- ✓ Did I attach a document or image that I said would be attached?
- ✓ Did I check my spelling before hitting "Send"?



QUESTIONS?

WORCESTER

- ★ [Map of Worcester](#)
- ★ [Public Squares](#)
- ★ [Memorial Squares](#)
- ★ [Neighborhoods](#)
- ★ [Neighborhoods in Worcester](#)
- ★ [A History of Worcester in 10 Maps](#)
- ★ [The City of Worcester City Council](#)
- ★ [How many districts does Worcester have?](#)
- ★ [Who's my City Councilor?](#)
- ★ [Worcester History - City of Worcester](#)
- ★ [A History of Worcester in 10 Maps](#)



WORCESTER

Salisbury Mansion 40 Highland Street, Worcester, MA 508.753.8278 info@worcesterhistory.net



EVENTS

Worcester Revolutionary Walking Tour

History / Heritage - Trip/Tour

Saturday, November 12, 2022
10:00 AM-11:15 AM

Salisbury Mansion
40 Highland Street
Worcester, MA 01609
[Google Maps](#) - [MapQuest](#)

From Worcester's meetinghouse, near the site of today's City Hall to what we now call Lincoln Square, Worcester Patriots led Massachusetts toward revolution. Walk in their footsteps - Worcester's Revolution, A Town that Defied an Empire. Admission: \$10 at the door; WHM Members FREE. Registration encouraged by calling (508) 753-8278.

Cost: \$10 Per Person Collected at the Door. WHM Members FREE. Call 508-753-8278 to RSVP

Suggested Audiences:Elementary, Middle School, High School, College, Adult, Elders

E-mail:eleanorhoubr@worcesterhistory.net

MASSACHUSETTS

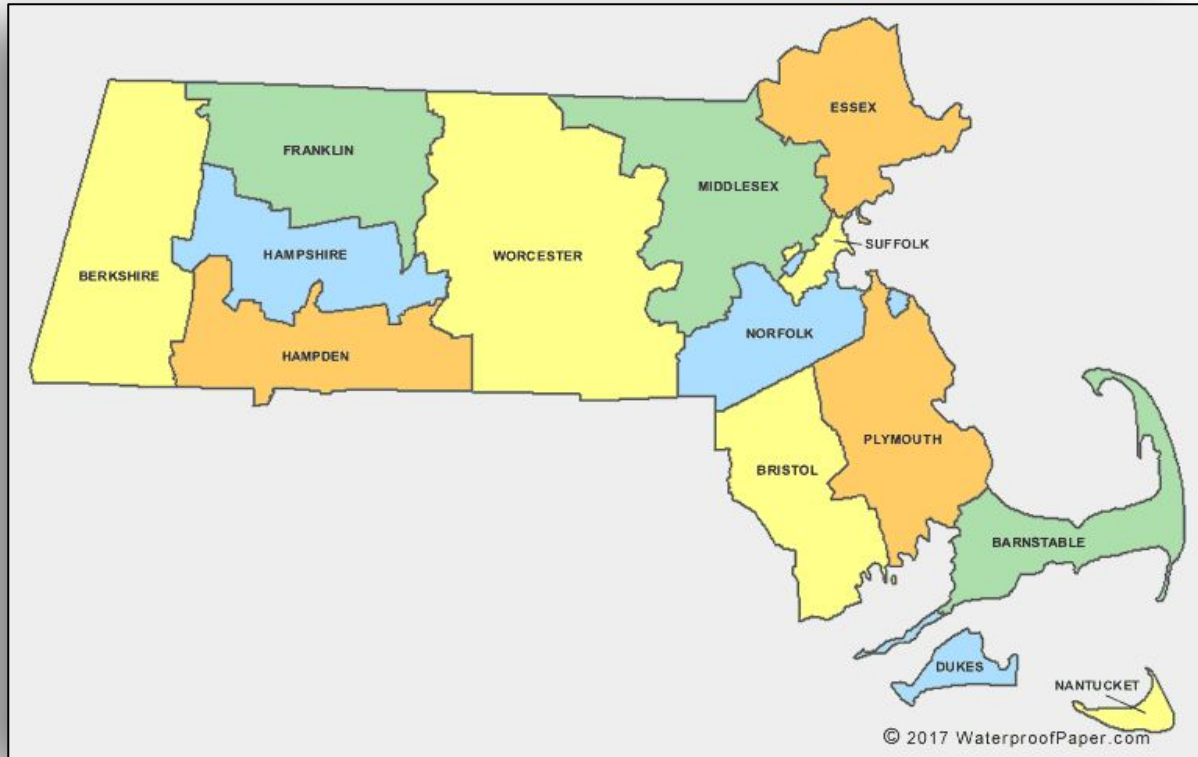
- ❖ State Symbols
- ❖ Cities
- ❖ National Parks
- ❖ State Folk Song (lyrics) (video)



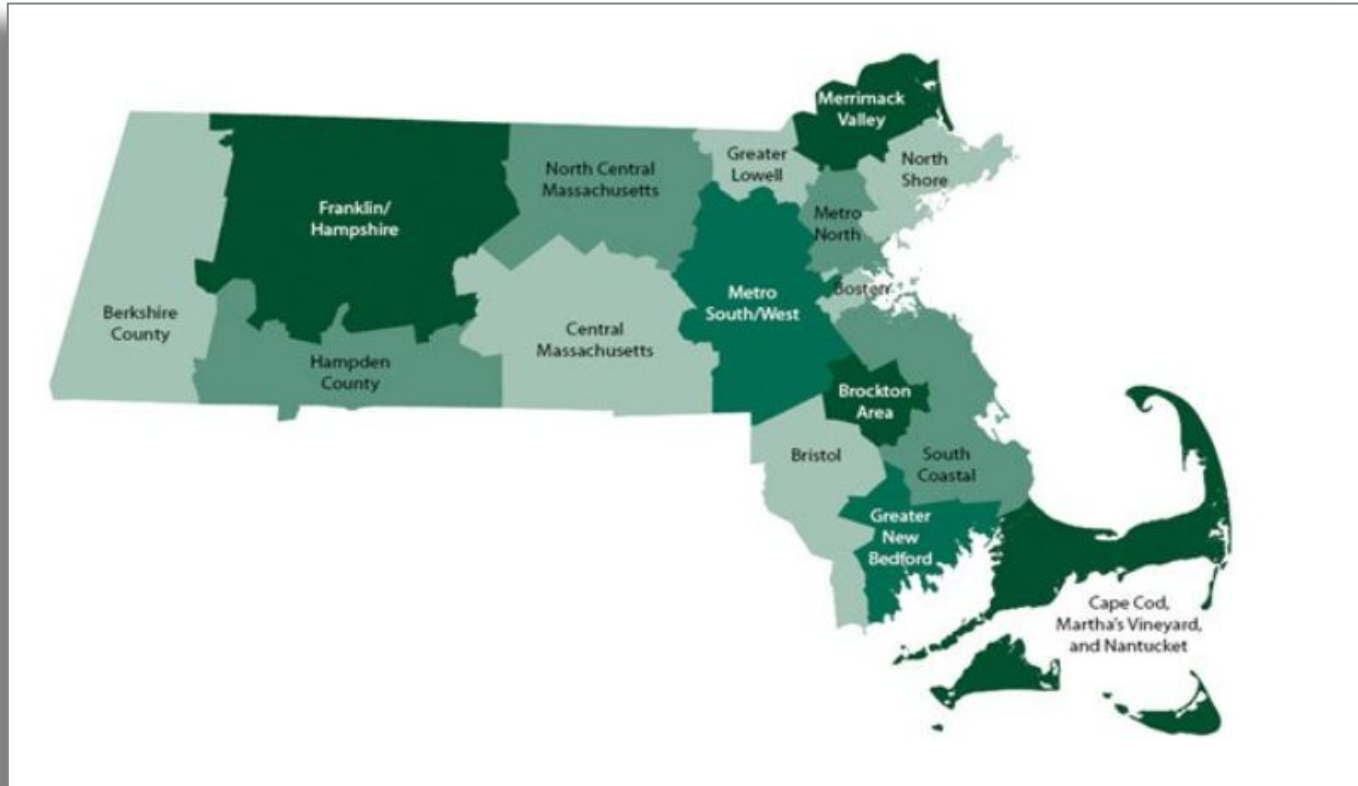
MASSACHUSETTS CITIES



MASSACHUSETTS COUNTIES



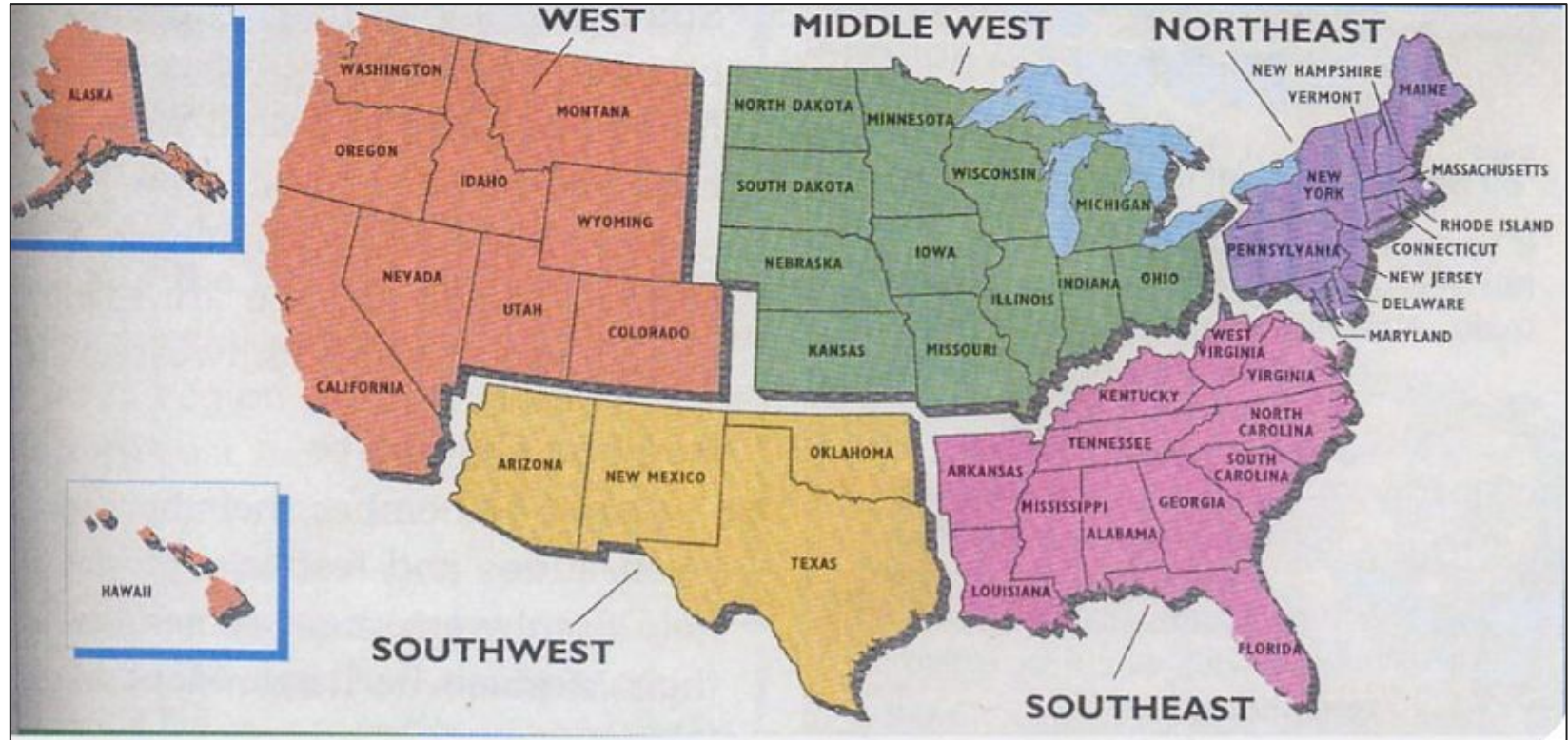
MASSACHUSETTS REGIONS





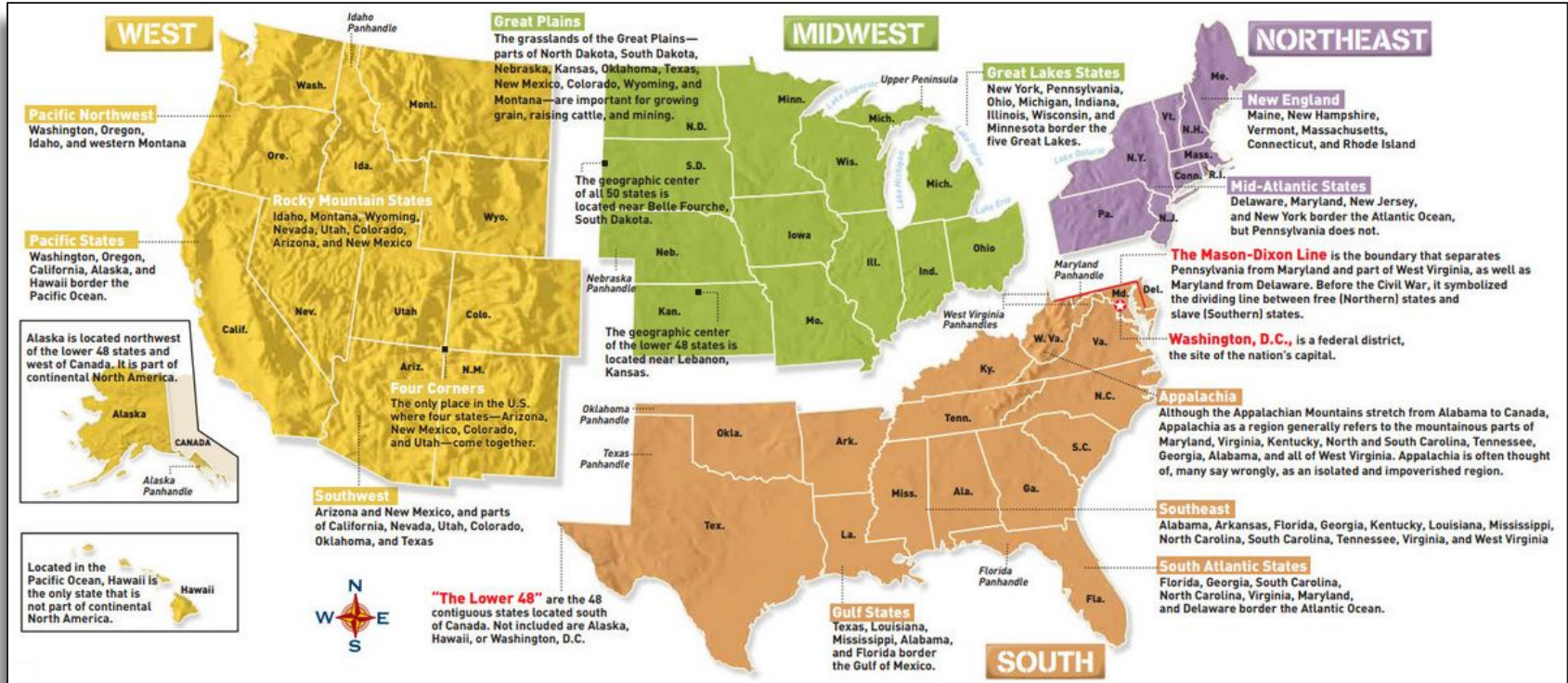
QUESTIONS?

UNITED STATES - REGIONS



UNITED STATES - REGIONS - HISTORY & CULTURE

<https://vividmaps.com/regions-united-states/>
<https://www.vividmaps.com/wp-content/up>



RESOURCES

Maps

- Worcester Districts & Find my City Councilor <https://geospatial.worcesterma.gov/FindMyCityCouncilor/>
- Massachusetts - Regions <https://masshirecentral.com/about/>
- Massachusetts - Counties <https://www.waterproofpaper.com/printable-maps/massachusetts.shtml>
- Massachusetts - Cities
- United States - Regions
<https://www.pinterest.com/pin/states-and-capitals-united-states-regions-united-states-regions-map-60517188716531253/>
- United States - different types (vividmaps)
https://www.vividmaps.com/wp-content/uploads/2018/10/US-regions.jpg?_ga=2.24374906.1959566089.1667836175-1917888068.1667836175&_gl=1*f6a2s1*_ga*MTkxNzg4ODA2OC4xNjY3ODM2MTc1*_ga_28B7BSC36Z*MTY2NzgZnJE3NS4xLjAuMTY2NzgZnJE3NS42MC4wLjA.
- State Symbols - <https://www.mapsofworld.com/usa/states/massachusetts/massachusetts-state-symbols.html>

Video

- Bruce Springsteen This land is your land (Woodie Guthrie song) (video, 3:24 min.)
<https://www.youtube.com/watch?v=LkQzsDav-ol>



QUESTIONS?



Conversation Practice

Take turns practicing a conversation

Student A

Small talk.

Read your **email request** to your partner.

Practice a **request**

Student B

Small talk.

Check the following:

- What is the subject line?
- Did they include the 3 parts of a note?
- Did they use informal or formal words?

Share any ideas or suggestions to improve the email.



Conversation Practice

Take turns practicing a conversation

Student A

Practice a **complaint**

Student B

Small talk.

Read your **email complaint** to your partner.

Small talk.

Check the following:

- What is the subject line?
- Did they include the 3 parts of a note?
- Did they use informal or formal words?

Share any ideas or suggestions to improve the email.

HOMEWORK

- Download a **language app** (practice English 20 minutes every day).
 - Send your **journal responses** to the teacher (text, email, Remind).
 - Check **ellii** for assignments.
-

- **New Students**
 - Complete an **Intake Form**, a **Consent Form**, and **Pre-Testing**
 - Review student **orientation slides** (Class Page)
 - Review **worc-alc.org** (Student Resources)

DOWNLOAD A LANGUAGE APP

<u>Awabe</u>	<u>Hello Talk</u>	<u>Memrise</u>
<u>Busuu</u>	<u>Lingbe</u>	YouTube
<u>Duolingo</u>	<u>Learn English Daily</u>	<ul style="list-style-type: none">• <u>English with Anna</u>• <u>Teacher Alisha</u>• <u>Teacher Keith</u>• <u>Teacher Rebecca</u>• <u>Teacher Tiffany</u>• <u>Films in English</u>
<u>FluentU</u> (online/\$)	<u>Lyrics Training</u> (songs)	
<u>Hello English</u>	<u>Mango</u>	

What app are you using?

Practice speaking English 20 minutes every day.

Practice speaking English every day!

See you NEXT CLASS!

Click on

Leave Meeting

EXTRA SLIDES

IMPORTANT INFORMATION



**Worcester
Adult Learning Center**

Phone: 508-799-3090
508-799-3091

Teacher Marianne

Phone & Text: 774-551-6381

Kristin: Career Navigator

Text: 508-556-0713
Email: careers.walc@gmail.com

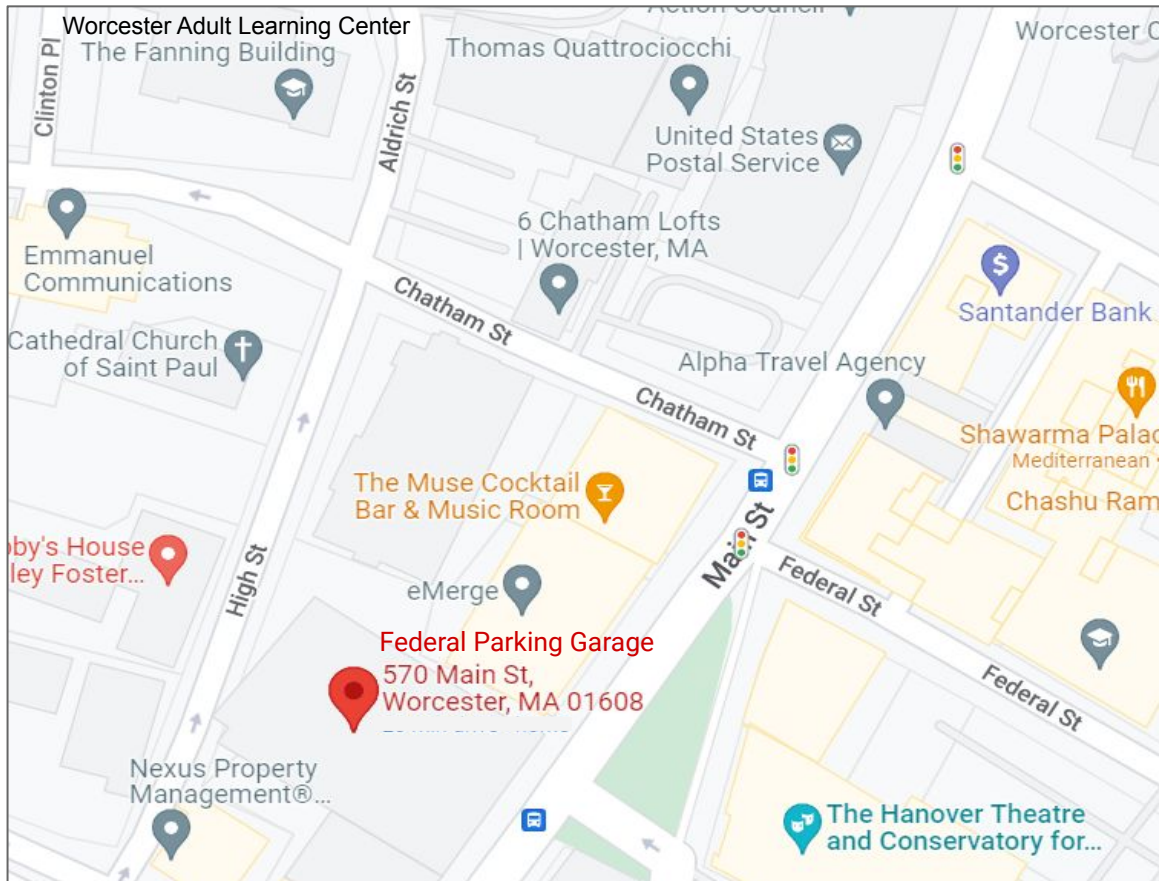
Zoom

Meeting ID: 496 900 0061
Password: 4sU7GC

Crystal: Student Advisor

Respond to REMIND.
Office hours:
Tues, Wed, Thurs - 11:30am - 12:30pm

Map of Federal Parking Garage



<https://www.google.com/maps/place/570+Main+St,+Worcester,+MA+01608/@42.2610164,-71.8065509,17z/data=!3m1!1e3!1s0x89e406638f74463d0x97c18941a3ef2e9718m2!3d42.2610164!4d-71.8043622?hl=en>

Free Parking

Students can park for free at the Federal Parking Garage, 570 Main Street, Worcester, MA.

The garage front entrance is on Main Street.

- When you park your car... remember to take your parking ticket from the machine.
- Bring the parking ticket to the school.
- See one of these people who will validate your parking ticket:
 - Beth
 - Fatima
 - Crystal
 - Jen
- Keep the parking ticket.
- Bring the parking ticket back to the garage, so you can put it into the machine and get your car out.

The garage rear exit is on High Street.

 Lesson New

How to Write an Email

Writing in English

 Low Int  Teens, Adults

In this lesson, students learn tips and techniques for writing emails in English. They review formal and informal emails and learn about proper formatting.



JOURNAL

Free writing

Do not correct your writing. Just write!

Write for 10 minutes about the following topics.

1. What reasons do people have for emailing?
2. How important is spelling, punctuation, and formatting when it comes to email?
3. What are some differences between an informal email and a formal email?



Conversation Practice

Take turns practicing a conversation

Student A

Share your thoughts about **email**

Student B

Small talk.

Discuss:

1. What reasons do people have for emailing?
2. How important is spelling, punctuation, and formatting when it comes to email?
3. What are some differences between an informal email and a formal email?

Small talk.

Discuss:

1. What reasons do people have for emailing?
2. How important is spelling, punctuation, and formatting when it comes to email?
3. What are some differences between an informal email and a formal email?